



SUTTON-UPON-DERWENT C.E. SCHOOL



www.suttonuponderwentprimaryschool.co.uk

"To foster a love of learning through environment, encouragement and endeavour".

Headteacher
Mr. S. A. Woodhouse
Tel/Fax Elvington (01904) 608440

Main Street
Sutton-on-Derwent
YORK YO41 4BN

8th September 2009

Dear Parent,

I am writing to seek nominations from parents willing to serve on the school governing body from 12th October 2009. There is one vacancy to be filled. A 'parent' for the purpose of the election is a person with 'parental responsibility', as defined in the Children Act 1989, and includes married parents, mothers of non-marital children and divorced or separated parents. It may also include unmarried fathers who may acquire parental responsibility by agreement with the mother or by means of a court order. Guardians, non-parents in respect of whom a residence order is made and local authorities in respect of whom a care order is made, may also acquire parental responsibility. A parent governor must have a child in the school at the beginning of the 2009 school year.

There are circumstances which disqualify parents from standing for election to the governing body, but not from proposing or voting for candidates. In brief these are where a person has been adjudged bankrupt or has been convicted of a criminal offence during the last five years for which a prison sentence (suspended or not) for a period of not less than three months, without the option of a fine, was imposed. In addition if a parent is employed to work at the school for more that 500 hours per year, then they are not eligible to stand for election or appointment as a parent governor.

For the purpose of proposing candidates a nomination slip is attached to this letter which should be completed and returned to me by Monday 21st September by those parents wishing to make nominations.

On the closing date for receipt of nominations, if the number of candidates is the same as, or fewer than, the number of vacancies, then all candidates will be duly elected unopposed. If, however, there are more candidates than vacancies an election by secret ballot will be held. Details of this procedure will be outlined if necessary.

The result of the election (or if any election was not necessary, the names of the nominee(s)) will be circulated to all parents as soon as possible.

I look forward to receiving your nominations.

Yours sincerely,

Mr. S. A. Woodhouse
Headteacher



Sutton upon Derwent CE Primary School

NOMINATION FORM FOR THE ELECTION OF PARENT GOVERNORS

Name and address of
parent nominated for election

Name and address of
proposer

Name and address of
seconder

Signed
(Signature of person
nominated)

Signed **Signed**

(Signature of proposer)

(Signature of seconder)

